

DAILY VERIFICATION AND ZERO ERROR RECORD

(Analytical and precision weighing balance)

Month and year: March 2017
 Department: production
 Code No. : B121 Capacity (a) : 788.000 g
 Standard weight box no. : SWB0238 Least Count (e) : 1.023 g
 Make: IT Model : product

Tolerance: +/- least count of the balance OR +/- 0.1 % of Standard weight whichever is higher and value should be rounded off on lower side as per display capacity of weighing balance.

Standard weights for verification (g)		Tolerance (g)	Accuracy Limits (Std wt +/- Tolerance) (g)
Lower (20e)/(5% of a)/Minimum capacity of the weighing Balance	0.020	+/-0.001	0.019 - 0.021
Upper (2.0 % of a)	4.200	+/-0.004	4.196 - 4.204

- Note: 1. Adjust zero error before commencing the weighing operation.
 2. Check against standard weights daily before starting activity.
 3. If more than one standard weight is used for verification then record the standard weight/ identification no of all Individual weights used for variation (Eg. For verification of 200% if three weights viz. 50g, 50g & 100g is used then record std. weight/ identification no. of all the three weights)

Date	Time	Spirit Level (OK/ NOT OK)	Zero Error	Lower Weight		Upper Weight		Remark	Done By	Checked By
				Std. Wt.	Reading Displayed by the Balance/ Check weight (Kg/gm)	Std. Wt.	Reading Displayed By the Balance/ Check Weight (Kg/gm)			
01.03.2017	11:20	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
02.03.2017	11:40	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
03.03.2017	10:20	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
04.03.2017	15:00	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
05.03.2017								WEEKLY OFF		
06.03.2017	12:21	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
07.03.2017	10:12	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
08.03.2017	13:10	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
09.03.2017	10:50	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
10.03.2017	09:18	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
11.03.2017	10:30	OK	NIL	0.020	0.020	4.200	4.200	OK	Santosh M	Rahul L
12.03.2017								WEEKLY OFF		
13.03.2017								HOLI		
14.03.2017	11:00	OK	NIL	0.020	0.020	4.200	4.200	OK	Tushar T	Salman N
15.03.2017	11:05	OK	NIL	0.020	0.020	4.200	4.200	OK	Tushar T	Salman N
16.03.2017										
17.03.2017										
18.03.2017										

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				Std. Wt.	Reading Displayed by the Balance/ Check weight (Kg/gm)	Std. Wt.	Reading Displayed By the Balance/ Check Weight (Kg/gm)			
19.03.2017										
20.03.2017										
21.03.2017										
22.03.2017										
23.03.2017										
24.03.2017										
25.03.2017										
26.03.2017										
27.03.2017										
28.03.2017										
29.03.2017										
30.03.2017										
31.03.2017										

Comment: _____

Checked by:

Date: